



Notice To Vacate

Phone: (760) 371-1364

Fax: (760) 371-1363

Email: info@temporaryviphousing.com

Please remit this notice with the following information to Temporary VIP Housing. You may email this information to the main office or you may fax it to us at **(760) 371-1363**. Failure of Resident(s) to provide a 30-day written notice shall extend the term of the Rental Agreement for 30 days from the date such notice is received by Temporary VIP Housing. We understand that your length of stay with Temporary VIP Housing must remain flexible to meet your needs, but we are required by the apartment communities to give a 30-day notice to vacate the apartment and therefore must require one from you, the Resident(s). To complete this process, please submit this completed form to the main office.

Today's Date: _____

Tenant Name(s): _____

Company: _____

Apartment(s): _____

Date to vacate: _____

Forwarding Address:

Return fax number: _____

Before vacating the apartment(s), please be sure that everything on the "Move Out Check List" has been completed. Finally, all apartment keys must be dropped off at the main office during normal business hours, or left in the drop box outside the main office after hours. If keys are not returned to the main office upon vacating the unit, rent will accrue until ALL apartment keys are turned in.

Signature: _____

Date: _____

*****To be completed by Temporary VIP Housing*****

Agent Signature: _____ Date Received: _____